



## STATE OF GEORGIA

OFFICE OF THE GOVERNOR

ATLANTA 30334-0900

Nathan Deal  
GOVERNOR

A proclamation recognizes an organization or cause that affects a large amount of Georgia's citizens. The following are guidelines the State of Georgia uses to issue proclamations:

1. Requests must be made by a Georgia resident within 45 days in advance of the day you need the document mailed.
2. Requests should be mailed, emailed, faxed or hand-delivered; because of the volume, we regret that we cannot honor phone requests.
3. Proclamations must affect a broad group of people. We cannot accept requests to honor an individual or specific organization.
4. The individual requesting a proclamation must demonstrate that he or she has been selected to make requests on behalf of a statewide group.
5. Proclamations should not take sides in matters of political controversy; nor should they address personal or individual convictions.
6. Multiple requests by the same organization will not be honored within the same calendar year.
7. Every request must receive official approval before being issued.
8. The Governor's Office reserves the right to modify or deny any proclamation request.

Please direct all correspondence to:

Office of the Governor  
Attn: De'Osha Randolph or John Vaughan  
111 State Capitol  
Atlanta, Georgia 30334  
FAX: 404-657-7332



**State of Georgia  
Governor Nathan Deal  
Official Proclamation Request Form**

Date Submitted: \_\_\_\_\_

Group Name: \_\_\_\_\_

Person of Contact: \_\_\_\_\_ Position/Title \_\_\_\_\_

Phone (Work) \_\_\_\_\_ (Cell) \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Email \_\_\_\_\_

**In the space on the next page, please provide 4-6 Whereas clauses:**

**EXAMPLE: Proclamation for Georgia History Day**

**WHEREAS:** Georgia was founded on this day in the year 1788 and today is celebrating its 227th birthday; and

**WHEREAS:** We are here today to celebrate both the lives and contributions of those who built this great state by honoring their heritage and struggle;

**WHEREAS:** We honor the many individuals and groups who established our history, the citizens representing all races and many cultures who provided phenomenal contributions to the political, economic, educational, cultural and religious life of our state; and

**WHEREAS:** As a result of those contributions, our great states boasts a hard-working and diverse population preparing a bright future for generations to come; now

I, NATHAN DEAL, Governor of the State of Georgia, do hereby proclaim January 2, 2015, as **GEORGIA HISTORY DAY** in Georgia.



**State of Georgia  
Governor Nathan Deal  
Official Proclamation Request Form**

**WHEREAS:**