STATE OF GEORGIA

OFFICE OF THE GOVERNOR

ATLANTA 30334-0900

Nathan Deal
GOVERNOR

Thank you for your request for an official document from Governor Nathan Deal. The Governor is always pleased when he hears from people such as you who are engaged in their community. Governor Deal believes that there are thousands of people and organizations in Georgia who are making our state a better place.

A commendation recognizes an individual, organization, or specific event, and serves in the same way as a proclamation. It is in no way a lesser recognition from the Governor. It is merely a distinction between recognizing causes and individuals.

The following are guidelines the State of Georgia uses to issue commendations:

1. A Georgia resident must make the request at least 45 days in advance. In order for this request to be met within that time period, we must have **all** information provided for us.
2. **All commendations require a legislative referral.** We require this as a way of helping to keep legislators informed about special individuals, organizations, or specific events in their districts that may also merit their recognition. Please contact your local legislator (State Representative or State Senator) with the information in items three and four, and they will forward it onto us through their office. This will serve as a referral.
3. All requests should include your name, address and telephone number as well as background about your organization.
4. **Please send proposed text for your request, including four to six "Whereas" clauses if appropriate.**

Please have your local legislator direct this information to the proper liaison within the Governor's Office.

The Governor enjoys taking every opportunity to encourage community involvement. Again, thank you for your request.

State of Georgia
Governor Nathan Deal
Official Commendation Request Form

Date Submitted: _____

Group Name: _____

Legislative Referral: _____

Person of Contact:_____**Position/Title**_____

Phone (Work) _____ **(Cell)**_____

Mailing Address_____

City_____**State**_____**Zip**_____

Email _____

In the space below, please provide 4-6 Whereas clauses exemplifying what this person or group has done for the State of Georgia: