

DR. DANIEL L. RAY

██████████, Chickamauga, Ga 30707 ██████████-██████████-██████████

PROFILE

To obtain a position as the *Interim Senator* to represent the people of Georgia.

FAMILY

Married to Charme Ray for 21 years. Daughter ██████████ is 16 and son ██████████ is 15.

WORK EXPERIENCE

OAKWOOD CHRISTIAN ACADEMY 2014-PRESENT

The past five+ years I have had the tremendous responsibility of serving as Headmaster of the school. The includes the oversight of budget, personnel, payroll and community relations that fit into the big picture of the school experience.

OAKWOOD CHRISTIAN ACADEMY — 2009-2014

For five years I served as the junior/senior high principal. During those five years I was responsible for developing a high school building and high school program. I have served on teams through our state accreditation committee to go to other school as part of their five year review process. I served as the administrator in charge of Athletics and Technology for the K-12 school.

RIDGELAND HIGH SCHOOL — 2000-2009

Taught Social Science classes to a variety of age groups in grades 9-12. I served as department head for my final two years along with serving on the school council comprised of teachers, business people and parents.

FIRST BAPTIST CHURCH LAKEVIEW — 1997-2000

Served as the Minister of Education and Students. Responsible for all activities for ages grades 7-12. Provided discipleship opportunities for all ages off the church. I also was responsible for any activities assigned by the pastor.

Other **ministry** Experience:

Churches Served- Oakwood Baptist Church (interim Pastor and student pastor), FBC Canton, GA (student pastor), Chattanooga Valley Baptist Church (interim student Pastor and 13 years later as interim Pastor, Peavine Baptist Church (student Pastor, Clarkesville Baptist Church (student Pastor), First Baptist Lakeview (2 occasions as interim student Pastor).

EDUCATION

Cherokee High School- CP Diploma, 1992

Truett-McConnell College- AA Psychology, 1994

Shorter College - BS Social Science/Education, 1996

Secondary Education Social Studies Certification

Southeastern Baptist Theological Seminary — MACSA, 2003

Mast of Arts in Christian School Administration Lower/Higher education

Southeastern Baptist Theological Seminary- EDD, 2010

Awards and Recognitions

FCA Christian Athlete Award Cherokee High School 1991 and 1992.

Varsity Lettermen in basketball, soccer and golf at Cherokee High School.

Right Stuff Award- US Space Academy top candidate award.

Coach's Award for varsity basketball.

Class Superlative- Best Dressed.

Soccer Scholarship to Truett-McConnell College, Cleveland, Georgia.

Region 7 Quad-A Coach of the year for varsity soccer at Ridgeland High School.

Author of the book *The Dating Game, 2004*

Hobbies and Interest

Golf, basketball, soccer and cheering on Georgia Tech Athletics. My son is named after Mark Price who played basketball at Georgia Tech and later on in the NBA and on Dream Team 2. Spending time with family. I enjoy studying government and world political and fiscal policy.

Additional notes: I would greatly appreciate the opportunity to represent the State of Georgia by serving as the Interim Senator for Georgia. I am passionate conservative who believes morals, values and basic common sense is needing by the person designated to represent and serve the state of Georgia. This should not be a decision made rash yet a decision that represents the state and our Governor. I have spent much of my life serving in Interim positions at various institutions that dealt with people and what's best for those I represent. I will continue this at the national level if chosen for this position.

Thank you,

Daniel Ray, Ed. D

Munzir A. Naqvi

Acworth, GA 30101

www.linkedin.com/in/munzirnaqvi

Objective: With experience working in a federal and state government environment, known to be highly efficient, trustworthy, and diligent professional, seeking to utilize my knowledge, skills, and abilities to stand up for the needs and be the voice of the citizens of Georgia.

Education:

University of Illinois-Chicago, Chicago, IL United States
Master in Public Administration, 2017

Kennesaw State University, Kennesaw, GA United States
Bachelor of Science, Political Science, 2007

Professional Experience

Acting Team Lead/Case Processing Analyst I
TekPro Services, LLC, Federal Contractor
U.S. DOL | Office of Foreign Labor Certification | Chicago National Processing Center
Chicago, IL
April 2018 to September 2018 | April 2019 to Present

- Review applications for Foreign Labor Employment Certification Labor Conditional Application Program (H-1B, H-1B1, E-3) in accordance with applicable laws, regulations, standard operating procedures, and directives issued from the National Office of Foreign Labor Certification for the United States Department of Labor. Assist the Permanent Labor Certification Program and the National Prevailing Wage Center, when requested
- Serve as Subject Matter Expert in analyzing and evaluating cases and the effectiveness of the LCA (H-1B, H-1B1, E-3) program. Implement and maintain program policies and procedures and maintain knowledge of changes in the program.
- Supervise LCA team when Team Lead is away and ensure timeliness, ensure cases are consistent with regulations and ensure quality of work completed. Assist in onboarding and training procedures for new employees. Ensure effective implementation of federal laws, rules, and regulations within the LCA program.

Team Lead
TekPro Services LLC, Federal Contractor
U.S. DOL | Office of Foreign Labor Certification | Chicago National Processing Center
Chicago, IL
October 2017 to March 2018 | October 2018 to March 2019

- Supervised H-2B team (2018-2019) and LCA Team (2017-2018) reviewing applications for the seasonal peak season in accordance with applicable laws, regulations, standard operating procedures, and directives issued from the National Office of Foreign Labor Certification for the United States Department of Labor. Serve as coach, mentor, and provided leadership to the team during the peak season of applications.
- Maintained high accuracy in timely case review and determinations issued within equalization period for H-2B program. Managed personnel and assigned cases to maintain successful review of cases and provided training and onboarding of employees.
- Learned the processes and procedures of the H-2B program and managed team through the transition of the new FLAG platform from the legacy system of iCERT.

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Case Processing Analyst

TekPro Services, LLC – Federal Contractor

U.S. DOL | Office of Foreign Labor Certification | Chicago National Processing Center
Chicago, IL

May 2013 to September 2017

- Review and analyze applications for Foreign Labor Employment Certification in accordance with applicable laws, regulations, standard operating procedures, and directives issued from the National Office of Foreign Labor Certification for the United States Department of Labor.
- Apply knowledge of a range of immigrant and non-immigrant related laws, regulations, legal decisions, principles, and methods applicable to the visa program sufficient to produce accurate and substantive recommendations for labor certification determination.
- Obtain prevailing wage reviews; and providing recommendations to Federal staff regarding the disposition of each application that is fully supported by the case documentation.

Case Assistant II/Supervisor - Data Entry

TekPro Services, LLC – Federal Contractor

U.S. DOL Office of Foreign Labor Certification | Atlanta National Processing Center
Atlanta, GA

January 2012 to May 2013

- Processed inbound applications for Permanent Foreign Labor Certification at the U.S. Department of Labor, Office of Foreign Labor Certification. Analyzed and resolved data entry related issues with team leads and federal staff regarding Form 9089.
- Supervised the data entry team, and trained new hires on policies and procedures of the Data Entry team. Delegated tasks among the Data Entry team.
- Initiated tracking and performed management of case files on site using a Microsoft Access database. Prepared documents, correspondences, and generated reports using word processing software and web based applications. Worked with Case Management System (CMS) and assisted in the administration of the permanent foreign labor certification program in accordance with all policies, regulations, laws, requirements, rules, and procedures.
- Received the 2013 Performance Excellence Award for strong work ethic, work production, and quality of production.

Figure Analyst

Massachusetts Department of Workforce Development

Boston, MA

September 2008 to August 2010

- Reviewed, analyzed, processed, and adjudicated claimant applications for Medical Security Program (MSP).
- Analyzed Massachusetts state laws and MSP program policy criteria pertaining to health insurance to determine eligibility requirements and worked with internal database software. Analyzed numeric data and performed income calculations based on statistical numbers on databases.
- Noted by supervisor and Program Director for high level of production and quality assurance.

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Legal Assistant

Morrey Legal Group, LLC

Atlanta, GA

May 2007 to July 2007

- Drafted memorandums and correspondence to clients pertaining to their cases.
- Submitted time sensitive documents required for courts.
- Researched state and federal laws pertaining to cases, and summarized facts. Researched case facts pertaining to clients including interviewing clients and gathering facts of cases.

Certified Barista

Starbucks Coffee Company

Marietta, GA

December 2004 to May 2006

- Received the Starbucks “Mug Award” for Moves of Uncommon Greatness for dedication and team spirit

Notable Leadership Experience

1. President of Student Government Association, Kennesaw State University
2. Philanthropy Chairman, Delta Tau Delta Fraternity, Kennesaw State University
3. Vice President, Pakistani American Community of Atlanta

Awards/Activities

- Winner of 2013 Team TekPro ANPC Service Excellence Award
- Making a Difference Award for America Reads Fast Start Academy

ORRIS BRYAN (BRYAN or O.B.) MERCER; USAF Veteran, Honorable Discharge, VEOA, 30+ Disabled Veteran

[REDACTED]; Warner Robins GA 31088

SSN: [REDACTED]

(Home: [REDACTED]; On-base: orris.mercer.1@us.af.mil)

Phone: Home [REDACTED]-[REDACTED]-[REDACTED], on-base 327-0040

Clearances Held: Secret (activate); Top Secret (inactive)

Eligible for direct appointment under: VEOA, VRA, 30% Disable Veteran, and Schedule A - Person with Disabilities Programs per Title 5 CFR 300.

OBJECTIVE: Obtain position as a U.S. Senator replacing Senator Isakson

Certifications: APDP (DAWIA) Level III Finance Management and Level II in Program Management Certifications; DoD Level II Financial Management Certification; American Society Military Comptrollers Certification Defense Financial Mgr.-Acquisition Certification (ASMC-CDFM-A); Certified Fraud Examiner/Auditor.

SUMMARY: I am a military veteran with many years of experience supervising, performing, analyzing, managing, and supervising diverse business functions. I have experience in building financial and logistics models and metrics to forecast budgets, cost of operations, logistics flow times, and replenishment requirements. While assigned to the Defense Logistics Agency, I was involved in negotiations of agreements involving FMS customers and NATO Supply Agency for issues for specialized handling and shipping above DLA/USAF standards, serialized tracking, and payment processing. I have hands-on experience working in multi-million dollar DoD programs such as complex comptroller, auditor, logistics, construction, and classified R&D programs. I have managed and supervised major DoD depot logistics operations with internal operating budget of \$27 million and over 250 unionized personnel. Using "Lean" methodologies, my staff and I processed and shipped over of 48,000 orders world-wide each month to support both allied (Foreign Military Sales (FMS) customers) and US military forces both in peace and wartime. Using reengineering and Lean methodologies, I reorganized my manufacturing branch and its accounting system reducing personnel by 15%, increased income by \$1 million, and increased productivity by 20%. Through hard work and innovative application of business principles, I saved the DoD over \$180 million during my military career.

EXPERIENCE/SKILLS:

- As AFRC Management Analyst, I have co-managed 2 workload studies that resulted in reducing AFRC manpower saving AFRC and taxpayers millions of dollars over the future year defense plan.
- Proven Supervisor: Team Leader, Section Chief, World-wide USAF Audit Manager, Audit Detachment Chief/Commander, Depot Maintenance Activity Group (DMAG) Branch Chief for Workload and Budget, Supply (Chain) Maintenance Activity Group (SMAG) Deputy Branch Chief, and Deputy Division Chief at Defense Logistics Agency. Managed DoD Finance, Acquisition, Supply/Logistics, Warehouse Operations, Reengineering, and Investigation programs. I was the DLA Commander's "Go-To-Guy" for getting difficult jobs done.
- Briefed at the Dep. DoD/IG, GAO, Assistant Sec. USAF, 3-star, 2-star, and wing commander levels. Provide C-130J financial adjustment impacts to AFMC/CC by phone while he was testifying before Congress.
- Financial & supply chain management modeling and forecasting; earned value management, cost estimating/cost analysis/cost of operations modeling/forecasting; cost trade-off modeling; warehouse and logistics modeling
- Classified program management, auditing, and cost estimations
- Bid/Proposal writing; pricing of FMS items and services, Foreign Military Sales/Aid program management
- Logistics and warehouse management/operations, pick/pull and receiving operations, personnel and truck scheduling (in and out-bound), work loading, storage operations, new workload and operations bed-down
- Multi-task synchronization to facilitate accomplishment of multiple programs and objectives
- Familiar with all WR-ALC aircraft (C-130, C-5, F-15, C-17), LRU/SRU, and support programs

- Creating/managing various types of budgets and funds: personnel and operations, medical, investment, business enterprise (revolving funds); and R&D funding
- Managed, motivating, and leading personnel (exempt and unionized), USAF trained civilian supervisor.
- Managing research programs and increasing efficiency of operations
- Trained and experienced in process analysis and manpower requirement analysis (manpower auditor)
- Controlling and analyzing costs, schedules, projects, earned value, and problem solving. Broke barriers between DLA and WR-ALC on redesigned IFF (Identification Friend or Foe for F-15 fleet to meet combat needs in Iraq and Afghanistan)
- Managing DoD cost accounting systems (process and job order systems) for RD programs, USAF depot manufacture and repair of aircraft and military equipment, box/container factory, and facilities and equipment maintenance/repair
- Analyzing various types of federal grants and cooperative agreement funding documents and ANG federal and state joint funding agreements
- Planning, organizing, negotiating program and production requirements, and preparing financial estimates and statements
- Customer relations, public speaking and written communication, technical writing – reports used at the based, MAJCOM, HQ USAF, DoD, and Congressional levels
- Financial, operational, compliance, quality programs, and data systems auditing; Generally Accepted Accounting Procedures (GAAP), Generally Accepted Auditing Standards (GAAS), Cost Accounting Standards (CAS)
- Auditing (financial, operations, IT) of activities ranging from childcare centers, hospitals, construction contracts, motor pools, grocery/commissary stores, parks and recreation, to complex Star Wars research contracts
- Fraud auditing in support of federal investigations and prosecutions
- Experienced with the following computer systems and software:
 - Excel, Word, Word Perfect, Power Point, Microsoft Office 2013, Adobe, Outlook/Outlook Express, WinZip, Scanner Software, Photo-Shop, Paint Brush, etc.
- Knowledge of various federal/DoD logistics/supply and financial computer systems
- Experienced with many civilian and military small arms
- I have held positions equivalent to GS-9 through GS-14.

EDUCATION/CERTIFICATIONS:

- MBA, Golden Gate University, San Francisco, CA
- Air University, Air Force Command and Staff College, Maxwell AFB, AL (equivalent to MS in Management)
- BS - Business Administration, The Citadel, Charleston, SC,
- Certified DOD Acquisition Professional Development Program (DAWIA) Level III in Financial Management
- Certified DOD Acquisition Professional Development Program Level (DAWIA) II in Acquisition Management
- Certified in DOD Financial Management Level II
- Certified Fraud Auditor/Examiner (CFE); USAF Certified Auditor, Audit Detachment - Chief/ Commander, and Audit Manager (for depot, RDT&E, & base level operations)
- ASMC Certified Defense Financial Manager (CDFM-A) (with Acquisition Management Designation)
- Graduate of Manpower Apprentice Course, Keesler AFB
- CPI Green Belt and Lean Training

Awards/Medals: Have received various AF and DoD medals – Presidential Hammer award for improving logistics and financial effectiveness and efficiency while in DLA, 2 AF Commendation Medals, 1 AF Meritorious Service Medal, 1 DOD Meritorious Medal, 1 National Defense Service Medal with Bronze Star, 1 DOD Joint Meritorious Service Award, 1 DOD War on Terrorism Medal, 3 AF Organization Excellence Awards, 1 AF Outstanding Unit Award, Persian Gulf Veteran.

Appraisal Awards: June 14 Cash Award; June 2015 Cash & Time-off Award & AFOEA; June 2016 40 hr. Time-off Award; June 2017 Cash & Time-off Award; June 2018 Cash & Time-off Award; June 2019 Cash Award.

WORK HISTORY:

Nov 2015 to Present (40+ hr/wk). Management Analyst, GS-12 at HQ AFRC, Manpower Office, Robins AFB. I perform management and manpower audits, studies, and effectiveness/efficiency studies in coordination with HQ AFRC Personnel (A1MR) and Functional Area Management (FAM) covering all aspect of base operations from logistics, maintenance, to flying hours. Use A1MR and FAM experts to determine resources changes and pending personnel actions driven by mission changes at individual AFRC bases and operating locations which may result in POM and BES inputs or changes. Maintain clear lines of communications between FAM and audit/study sites to resolve data disconnects and labor variances. Identify work and study locations limitations and use creative and critical thinking skills to develop solutions and work arounds to gather needed data. Identify and measure workload using Process Oriented Description techniques and sampling measurement techniques while maintaining fiscal responsibility and repeatable methods. CPI Green Belt Certified.

Review all applicable records related to subject area such as regulations, Unit Manning Document (UMD), and Operating Instructions down to unit level and determine mandatory work requirements and inherent Government functions. Perform comprehensive studies and audits in timely manner based on mission need and planned due dates. During studies effectively facilitate workshops and meetings to gather information and keep FAM and attendees from the various bases or functions on track and come to group consensus on work done by activities being audited/studied. Capture all available, relevant data and devise techniques for capturing additional data if needed based on data analysis. Recognize data discrepancies/variances and use statistical methods and/or additional data capture to overcome or explain significance of variances. Ensure analysis techniques used are identified and thoroughly supported and the cause and impact of analysis is supported. Identify and demonstrate benefits of changing existing business practices based on study results. Justify any study results variances affecting UMD and POM caused by environmental, mission, type of equipment, and technology at affected units/bases. Brief audit/study results at unit, wing, Numbered Air Force (NAF), and HQ AFRC (and to HQ USAF if needed). Ensure briefings and final report contains sufficient facts and information to defend findings and recommendations. Ensure final written reports meets all formatting and content requirements to pass review and posting to AFRC and USAF websites. As part of final report, collect and report all costs associated with the performance of the study, special study, or audit to include all travel costs and other costs incurred by HQ AFRC OPRs and base/unit level experts to attend workshops to provide data input and information for the project.

Aug 2011 to Nov 2015. (40+ hr/wk). Financial Management Specialist – Bldg. 350, Robins AFB, GS-11 level equivalent. I performed a wide range of financial and administrative functions in implementing the policies and procedures related to the U-2, DCGS, Predator/Reaper, Global Hawk, and other classified programs. Also was Resource Advisor for both Predator/Reaper program and Global Hawk program for over a year. For those programs I accepted and process program BA documents funding both program offices and developed and implemented their Program Management and Admission (PMA) budgets and host-tenant agreements. Also, accepted and processed ANG funding documents for the Predator/Reaper program. I accept and wrote “Incoming funds” (MIPRs DD Fm 448s) for C2ISR Division. Accepted MIPR from other Federal and DoD agencies and coordinate with Program Managers and contracting office to ensure purchase request (PR) are proper and contracts are awarded in timely manner. I track and report status of MIPR funds to Div. Chief/Commander monthly using CCaRs, CRIS, JO25, GOO41, ABSS, and EDA performed analysis of funds request and expenditures. Using techniques such as program tradeoffs, cost benefit analysis, and alternative funding methods provides the commander and other HQ official’s options in funding practices. Advises commander and program office officials on logistical support options for fielded systems with priority being to increasing financial efficiency and effectiveness of those systems. Reviews and certifies funding documents to ensure their correctness and compliance with local and federal rules and regulations before PRs sent to contracting or other federal agency. Monitors program performance and operations through close coordination and cooperation with program offices and higher level officials. I prepare a wide variety of reports and analyses for use of program office, commander, and higher level officials such as the Un-liquidated Obligations (ULOs) report of how contractors are billing correctly an in timely fashion. I provide cost estimate support as required by program office and higher HQs to support assigned programs. Under USAF cost cutting program, I timely identified unneeded, not USAF certified and approved by AF/CIO, MIS computer system being proposed for purchase and implementation at WP

AFB; system was redundant to Comprehensive Cost & Requirements System (CCaRs), implementation was cancelled saving millions.

Provides advice, assistance, and guidance on financial and related information. Provides a full range of services including financial information, financial reporting, trend analyses, cost performance, budget guidance for classified and unclassified programs. Works to assist with formulation of the Commander's PMA and O&M budgets doing whatever tasks delegated to me by lead Resource Advisor (RA). Draft, Sign and approve funding documents needed in Commander's Resource Integration System (CRIS), CCaRs or Automated Business Service System (ABSS) such as Purchase Request (PRs) (Form 36 or 4009), or CCaRs address forms and Target Load Sheets. Work with RA and off-base entities such as ANG to receive and process Military Interdepartmental Purchase Request (MIPR) for funding PMA support for Base Operations Support (BOS) costs and PMA operations of C2ISR Div. Track and manage PMA MIPRs to ensure contracts awarded and expended in timely fashion so funds don't expire. Primary Government Purchase Card (GPC) "Approving Official" for U-2 credit card used for buying miscellaneous local manufactured aircraft parts and life support equipment. I am also alternate "Approving Official" on all BOS/PMA GPC cards maintained by primary RA. I coordinate with the card holders and with base small purchases office to ensure all goods and services are procured in timely manner and in compliance with FAR and with USAF and local purchasing regulations. I ensure needed IT items go through AF Way contracts and purchases over \$25,000 limit go through E-Cars system and local contracting office for approval. Ensures requestors complete required sole source paper work is completed and adequate for submission to local purchasing office. I answer audits generated from DoD GPC Data Mining Office which sends request for audit/investigation on any transaction the data mining systems considers outside the norm – I answer about 10 to 15 audits request per year. Also, coordinate with Small Purchases office when they come to inspect and do Staff Assistance Visits (SAV) annually of the U-2 GPC purchasing activity.

I receive funds (annual or multi-year appropriations) from other Federal Government and DoD agencies (Army, Navy, USMC, NASA, FMS, and others) and process them into CCaRs to proper budget line in CCaRs and providing the necessary DD Fm 448-2 to sender of funds accepting the funds. I advise local C2ISR personnel on fiscal law uses of funds and budgets and tracks funds using locally devised Excel spread sheets and data bases to account for all funds and documents until obligated on contract. Once funds obligated, I reconcile CCaRs documents for the award and maintains records in CCaRs of MIPR, Acceptance, contracts, and transmittal messages. Coordinates with PMs and customers to get answers to customer questions concerning status of funds, contract award dates, get copies of contracts sent to customer, and when time permits gather Un-Liquated Obligations (ULO) information as to who current PMs and POC contacts are to assist ANG Triannual Review OPR. I coordinate with PK and PMs to certify Fm or Fm 36 to start the contract award process. I attend meetings, VTCs, and teleconferences with local PMs, PK, and off base customers. Use EDA to find contractual documents for posting/reconcile MIPR to contracts in CCaRs. I do charts for monthly stand-up, Executive Review, showing the status of Incoming Funds up to contract award and obtain "Blue Charts" from local PMs and PK to explain discrepancies and over-due contract award information. I take action to process any amendments concerning MIPRs into CCaRs and send FM 448-2s to off base customers and update funding profiles in CCaRs and local data bases and spread sheets. After contract award and settlement of ULO issues I return the excess funds to off-base customer.

I was Government Travel Charge Card (GTCC) Program Manager (PM) for C2ISR, two tenant units, and several GSUs (about 250 personnel). Process newly assigned personnel into the CitiBank data system to include those who have never had a GTCC who need to process new applications for standard or restricted credit cards. In process personnel transferring in from other DoD or USAF organizations to bring them into the HBG hierarchy and ensure new Statement of Understanding (SoU) is signed by employee and new supervisor. Track all GTCC training for Division, Geographically Separated Units (GSUs), and tenants to ensure training is done in timely manner. I run 12 monthly reports to manage GTCC program to detect and prevent late payments and to deter and identify fraud or misuse of the GTCC by assigned personnel. Take action to inform supervisors and member when late payments could go into pre-suspension status to ensure timely payment or needed disciplinary action. I coordinate actions with customers, supervisors, base OPR, and CitiBank to ensure program runs smoothly. Monitor GTCC holders to ensure training and Statements of Understanding (SOU) are updated and to turn restricted GTCCs on/off when member is not traveling. Poll "restricted" GTCC holders monthly to determine if

they are going TDY and when to turn credit cards on/off so travel preparations and needed airline and hotel reservations can be made. I take action to freeze or terminate accounts of personnel who abuse cards or who do not comply with training requirements. OPR for the Management Internal Control Plan concerning/over GTCC program to ensure program controls are adequate. Check names of personnel going on Temporary Duty (TDY) against HBG roster of personnel ineligible to go TDY because required training not done then notify employee and supervisor. Screen all TDY travelers with GTCCs in CitiBank system to ensure valid info to prevent GTCC cards from being rejected when personnel go TDY. Provide info to DTS monitor to ensure data in DTS system is accurate so travelers travel credit cards are not rejected by airlines, rental car agencies, hotels, and other vendors while in TDY status. Coordinate with travelers, travelers' supervisor, and base OPR to set-up increased credit limits for personnel going OCONUS for extended periods of time.

Provide Defense Travel System (DTS) support such as processing cross-organization funding request to allow personnel outside C2ISR to travel on C2ISR (AFLCMC/HBG) funds as requested by C2ISR OPR and branch chiefs. I review Special Projects Office Travel Request when primary reviewer is unavailable. Provide advice to unit personnel on DTS matters and refer those with more complex issues to unit DTAs, or to base OPR, or to Defense Travel Office in Washington DC. Answer customer questions concerning use of GTCC and allowable expenses when traveling and for making airline and hotel reservations in DTS. Compile briefing slides weekly for the commander's staff meeting listing all proposed TDYs projected by HBG Div. personnel so the commander can review, discuss with branch chiefs, and decide whether TDYs are efficient and effective use of USAF funds.

HGB Finance Branch "Contractor Performance Assessment & Reporting (CPAR)" OPR. Receive CPAR request from U-2 and DCGS Focal Points, Div. CPAR OPR, or/and PMs (PMs request drafts CPARs for planning purposes). I run needed inquiries in CRIS and then export data into Excel. In Excel summarize and analyze data to determine cancelling ULO amounts, expired ULO amounts, and contractor billing history and frequency during contract period of performance. Complete ULO Memo in Word and sign and then provide package directly back to customers or to CFO for approval when required. Maintain records in Excel and Word files of all completed ULO packages so they can be reproduced if lost or contractor disputes results.

Provide weekly TDY report/slides for C2ISR Div. Staff Meeting so commander/director can review what members are traveling where and for what purpose so he can discuss with branch chiefs to determine if trips are necessary considering financial constraints and DoD direction to reduce TDY expenditures. Coordinate with branches to have planned TDYs posted to the Div. TDY Share Point Site as "Awaiting Div. Approval" and use data posted and Power Point to make slide(s) for commander's staff meeting. Receive results back from staff meeting and update information on TDY Share Point and send approved/disapproved TDY info to travelers for inclusion in their DTS orders request. Archive all TDY approvals/disapprovals in share point data base so they are available for audit of Div. compliance with DoD and USAF goals to reduce TDY expenditures.

Feb 2005 to Aug 2011 (45 hrs/wk). Logistics/ Program Management/Financial Analysis/Quality Assurance: Self-Employed Logistics and DoD Financial Consultant: Merc-Tech Consulting via (GS-13 equivalent), MGC2. I consult on logistics and financial matters for DoD contracts with Open Solutions, Phoenix Diversified, Van De Water Airframe, and MGC2. Assist these companies in writing bids and proposals for federal contracts for base maintenance services, IT services, and aircraft parts manufacturing at Robins AFB and other locations/depots. Analyze RFPs or other contracting requirements advertised by federal government and develop strategy for responding to the requirement to include development of bid/proposal, cost estimates, and labor rates as needed. Work with customers to develop and draft their written response, proposal, or bid for the contract and aid them in submitting document to government agency in proper format and in negotiating contract.

Feb 2003 to Feb 2005 (40 hrs/wk). Self-Employed via Merc-Tech Consulting- Quality Assurance Auditor/Inspector (GS-12 equivalent), for Logistics Contracts: I did quality audits to ensure compliance with all aspects of DoD contracts for aerospace logistics support. Provide oversight of logistics operations done by 32 logistics analysts and parts specialists processing over \$400M in parts. I was responsible for financial/budgetary/operations and management reporting of the contract efforts to support US and allied military forces at USAF depot. Provided logistics, management analysis and budget, cost/price analysis and forecasting to decide on most effective and efficient means to carry out contractual

efforts. As “Earned Value Manager”, I monitored and analyzed production to ensure contract deliverables were on schedule. I did "what if analysis" of various financial and logistics scenarios to determine best course of action for USAF and company. Provided cost and price analysis and assist in writing of bids and proposals for new contracts and built cost models to forecast manpower and operating costs of proposed new contracts.

MacAulay Brown Inc. (GS-12 level equivalent), Was a team member of a bid/proposal team consisting of ITC, MacAulay-Brown Inc., Titan, and Star Software, consulted on logistics and financial matters to develop bids for DoD requirements. Consulted with and helped these companies write bids and proposals for federal contracts at Robins AFB and Dobbins Reserve Forces Base, and other locations. Types of bids and proposals I helped write included contracts for base maintenance services, IT services, depot supply operations, and aircraft parts manufacturing. Analyzed RFPs, or other contract requirement, advertised by federal government and developed strategy for responding to the requirement to include development of bid/proposal, cost estimates, and labor rates as needed. Worked with customers to develop and draft their written response, proposal, or bid for the contract and aided them in submitting documents to government agency in required format.

July 1999 to Feb 2003 (50+ hrs/wk). USAF, Supervisor, Deputy Chief, Supply Chain Management Branch and Chief SMAG Budget and Requirements Section. These were GS-14 and GS-13 level equivalents positions, I handled both jobs simultaneously) at Warner Robins USAF Logistics Depot. Directly supervised and managed department of 25 analysts (supply/logistics specialist, item managers, equipment specialist, computer data base managers and computer analysts and financial/budget/cost analysts) responsible for forecasting cost of combat commands and allies (FMS) needs for overhaul, repair services, and replacement parts buys. I also indirectly managed 175 logistics, supply chain, and financial analysts responsible for both buying and selling logistics services in comprehensive, supply chain management business environment, to support both US and foreign military forces. Responsible for financial/budgetary management of over \$2 billion per year to support US and allied military forces.

April 1998 to July 1999 (60+ hrs/wk). USAF, Supervisor, Deputy for Manpower and Workload Budget and Management Branch (GS-14 level equivalent,) at USAF Depot:

Supervised and managed a department composed of 3 sections and composed of 20+ financial and logistics analysts, industrial engineers. Responsible for budget, manpower, inventory management, and strategic forecasting of depot overhaul and repair workloads valued at \$1 Billion annually to support US and allied military forces. Also managed work force of 15 industrial engineers and 6 depot internal auditors doing logistics and labor standards reviews, financial audits, and process re-engineering analyses to reduce cost and improve efficiency of the depot parts and aircraft overhaul functions. Was liaison between Air Force depot and DCAA on audit matters related to depot contracts won via government versus commercial contractor (A-76) competitions. (GM-14 equivalent - I was back filled by GM-14 and 2 GS-13 when I was transferred to SMAG Div. job above.)

Jan 1995 – March 1998 (60 hrs/wk). DLA, Supervisor, Deputy Division Chief, (GS-13 level equivalent), Product Receipt and Evaluation (200+ unionized workers) and Warehousing Division (250+ unionized workers), Defense Logistics Agency Distribution Depot on Robins AFB: (Jan 1995 – 1996)

Supervised and managed division of 250+ unionized employees providing logistical support (receipt, package, storage and issue) to base and depot maintenance, tenant units, worldwide DoD customers and foreign governments. Managed internal operating budget of \$27 Million. Negotiated and settled both formal and informal employee grievances (union and EEO), approved employee ratings, boosted morale, and effectiveness and efficiency of workforce. Using Lean Logistics, just in time inventory procedures, processed 48,000 orders per month to support on and off-base customers. I managed one of the largest warehousing operations (storage and inventory management) in DoD providing logistics and storage to all DoD combat commands and foreign allies (FMS customers). Managed on base delivery/expediting of parts to on base customers such as ALC depot maintenance and to off base shipping (Transportation) Division. Managed one of the largest packing and crating (Box Factory) operations in DoD which packed and shipped items as small as integrated circuits to giant C-5 aircraft wing sections and airframe parts.

Dec 91 to Dec 1994 (60 hr/wk). USAF, Supervisor, Chief of Cost Analysis Division, (GS-13 level equivalent), USAF Product Center: Supervised and managed cost and management analysis program to forecast \$400+ million

budget requirements for future classified USAF weapons Research and Development (R&D) programs, medical systems, and a aero-medical school for doctors, nurses, and medical corpsman, environmental clean-up programs (AFCEE), and base operations. Also evaluated contractor performance, actual cost and schedule, certified adequacy of contractor cost accounting systems, and made recommendations for corrective actions. Provided cost analysis support for negotiation with contractors and for support agreements with other federal agencies such as NASA, US Navy Medical and US Army Medical commands, SOCOM, Delta Forces, intelligence agencies, and foreign FMS) governments. Developed, implemented, and managed cost accounting and billing systems, trained base personnel in Industrial Fund and Defense Business Operating Fund (revolving fund) cost accounting standards and procedures. Also, priced medical school tuition costs for FMS customers to attend USAF Flight Medical School. Provide base level cost and economic analysis support for on base and medical school investment programs such as equipment buys, modernization, and construction.

Dec 1990 – Dec 1991 (50 hr/wk). USAF, Budget Officer \ Analyst, USAF Product Center (GS-12 level equivalent). Planned, developed, formulated, and implemented budgets for medical laboratory research programs, medical school, R&D Systems Program Office (SPO), and base operations and maintenance exceeding \$400+ million annually. As Budget Officer, monitored the execution of budgets across the Product Center to ensure all budgets were executed and spent in accordance with federal law and federal and USAF policy and procedures.

June 1990 to Dec 1990 (50 hrs/wk). USAF, Depot Maintenance Audit Manager, (GS-13 level equivalent), HQ AF Audit Agency: (Military members of AFAA were phased out.) Planned, developed, budgeted for, and supervised worldwide reviews and analyses of aircraft support equipment purchases, equipment maintenance, repair programs costing over \$1 billion annually. Managed projects at bases worldwide and performed liaison between field detachments, headquarters, and DoD officials. I performed first worldwide audit of "Flight- line, Aerospace Ground Equipment (AGE)" which showed large discrepancies in accountability, operating conditions, and maintenance of powered and non-powered AGE equipment. Results were reported to base commanders, Depot Commanders, Major Commands, HQ USAF, and DoD Secretariat officials.

Sept 1987 to June 1990 (65hr/wk). USAF, Supervisor, Audit Detachment Chief/Commander, (GS-13 level equivalent), Systems Audit Region Detachment 410: Supervised planned, budgeted for, scheduled, and directed reviews, analyses, and audits of diverse Air Force activities by team of 8 auditors. Reviews ranged from base support functions, such as child care center and motor pool etc., to aircraft flight test and classified "Star Wars" research programs. Responsible for the effective accomplishment of the internal audit of organizations having annual budgets exceeding \$800 million and having assets exceeding \$15 billion. Maintained liaison with US Army Audit, NASA Audit Agency, DCMA, and GAO on unique audit requirements for joint programs.

Nov 1983 to Sept 1987 (55 hr/wk). USAF, Installation Logistics & Special Projects Audit Manager, (GS-13 level) HQ AF Audit Agency, Wright-Patterson AFB, Ohio. Developed, planned, and budgeted for worldwide Air Force audits/reviews of base supply, logistic, aircraft maintenance, major procurement programs. I did special audits and studies for Secretary of Air Force, Secretary of Defense, AFRES, and Air National Guard Bureau local procurement practices. I did first special studies of USAF vehicles and vehicle maintenance programs. Supervised and directed audit projects, coordination between detachments, budgeting financial and human resources, and liaison with HQ USAF, DoD, NGB, and AFRES. Summarized and presented results of projects and recommendations for improvement in briefings and reports to affected MAJCOM and DoD officials.

Nov 1980 to Nov 1983 (60 hr/wk). USAF, Audit Team Leader, (GS-12 level) Southern Audit Region, Barksdale AFB, Louisiana. Planned, budgeted for, and conducted reviews/audits on the operations of two Air Force bases (B-52 bomber and A-10 fighter base), HQ 8th Air Force, and a reserve fighter group with combined budgets exceeded \$80 million annually. Performed audits and supervised teams of auditors and analysts performing reviews of base logistic, financial, personnel, and health care programs, and aircraft logistics, maintenance, and operations. Drafted reports and briefed base and numbered Air Force commanders on the results and recommended improvements. Provided specialized audit support for the investigation and prosecution of cases involving theft and fraud.

Nov 1980 and Prior (80 hr/wk). Farm and construction worker and restaurant manager: Operated and repaired all types of farm and construction equipment (tractors, combines, bulldozers, backhoes, dump trucks, etc.) and supervised and managed field crews of up to 15 people. In construction, I worked in both home construction and heavy construction. In home construction I worked in all phases from digging foundations to framing, plumbing, wiring, dry wall, finished carpentry, to roofing. I also worked in and managed a family owned fast food restaurant and supervised employees. In heavy construction I worked on US Forestry Service contracts to build roads, ditches, dikes, and prepare clean-cut areas for replanting using bulldozers, motor graders, dirt pans, and other excavation equipment.

SPECIALIZED EDUCATION AND TRAINING

Air University, Air Force Command and Staff College, Maxwell AFB, AL (equivalent to MS in Management) Air Force Squadron Officers School, Maxwell AFB, AL; GAO Apparitions Law Course, Robins AFB, GA; OPM Budget Formulations, Course, Robins AFB, GA; GAO Air Force Audit Agency Detachment Chief/Commander Course, Norton AFB, CA; Air Force Civilian Personnel Management Course, Edwards AFB, CA; Introduction to Weapon System Acquisition Management, Air Force Institute of Technology, Wright-Patterson AFB, Ohio; Weapon System Acquisition Funds Management, Defense Systems Management College, Fort Belvoir, VA; Intermediate - Weapon System Acquisition Management, Systems Acquisition School, Brooks AFB, TX; Cost and Schedule Control Systems Management, Defense Systems Management College, Fort Belvoir, VA; Reengineering and Reinventing Government Course, U.S. Office of Personnel Management, Denver, Colorado; AF Audit Agency Intern School, Norton AFB, CA; Government Fraud Detection and Prevention Course, Norfolk Naval Base, VA; AF Audit Agency Information Retrieval Systems Course (Computer Systems Auditing), Sheppard AFB, TX; Air Force Audit Manager School, Norton AFB, CA; Air Force Audit Agency Report Writing Course, Wright-Patterson AFB, Ohio; (Plus other base level training certificates for unit supply, funds, and traffic safety etc. can be provided if needed.