



**State of Georgia  
Governor Nathan Deal  
Official Proclamation Request Form**

Date Submitted: \_\_\_\_\_

Group Name: \_\_\_\_\_

Person of Contact: \_\_\_\_\_ Position/Title \_\_\_\_\_

Phone (Work) \_\_\_\_\_ (Cell) \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Email \_\_\_\_\_

**All language is subject to review by the Governor's Office and we reserve the right to decline requests that fail to meet review guidelines.**

**The following are guidelines for proclamations:**

1. A Georgia resident must make the request at least 45 days in advance. In order for this request to be met within that time period, we must have all information provided.
2. All requests should include your name, address and telephone number as well as background about your organization.
3. Proclamations must affect a broad group of people. We cannot accept requests to honor an individual or specific organization. The request form for a commendations may be found here:  
<http://gov.georgia.gov/ceremonial-document-request-forms>.
4. Please send proposed text for your request, including four to six "Whereas" clauses if appropriate.
5. Proclamations should not take sides in matters of political controversy; nor should they address individual convictions.
6. Multiple requests by the same organization will not be honored within the same calendar year. Individuals requesting a proclamation must be able to show that they have been designated to make the request on behalf of a larger group.
7. Every request must gain official approval before being issued.
8. The Governor's Office reserves the right to modify or deny any proclamation request.
9. Requests should be mailed, emailed, faxed or hand-delivered; because of the volume, we regret that we cannot honor phone requests.

**Please direct all correspondence to:**

**Office of the Governor  
Attn: Proclamations  
206 Washington St SW  
Suite 111  
Atlanta, Georgia 30334  
FAX: 404-657-7332  
Email: [proclamations@georgia.gov](mailto:proclamations@georgia.gov)**

**In the space on the next page, please provide 4-6 Whereas clauses. Please see example below:**

**EXAMPLE:**

**WHEREAS:** The State of Georgia was founded by General James Edward Oglethorpe, who received a Royal Charter for establishing a colony in honor of King George II and led 116 people from England on the *HMS Anne*, landing near present-day Savannah on February 12, 1733; and

**WHEREAS:** George Walton, Button Gwinnett, and Lymon Hall each signed the Declaration of Independence on behalf of Georgia, which later became the fourth state to ratify the U.S. Constitution on January 2, 1788; and

**WHEREAS:** Since its founding 284 years ago, Georgia's population has grown to more than 9 million people. In addition to being a leader in agriculture, Georgia now enjoys its status as a top commercial, financial, and cultural center for the Southeast and our nation; and

**WHEREAS:** Georgia's magnificent natural beauty, from the mountains to the seashore, its many historical wonders and sites, and its distinctive cultural heritage are all reasons to celebrate this great state; now

I, NATHAN DEAL, Governor of the State of Georgia, do hereby proclaim January 2, 2017, as **GEORGIA DAY** in Georgia.

**Please fill out the blank form on the next page.**



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**WHEREAS:**

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I, NATHAN DEAL, Governor of the State of Georgia, do hereby proclaim \_\_\_\_\_, 2017, as  
\_\_\_\_\_ in Georgia.